



**Documents to be attached with the Form (For B.S.W-I Semester student):**

- a. One copy of recent passport size photo
- b. Attested copy of Class - X Passed Certificate
- c. Attested copy of Higher Secondary Board/Council examination Mark sheet (Class-XII)
- d. Attested copy of Transfer Certificate (TC) from the Institution last attended
- e. Attested Copy of Character Certificate from the Head of the Institution last attended
- f. Original Gap Certificate or Break Certificate in the form of 'Affidavit' if there is break in studies
- g. Attested Copy of Migration Certificate (*for those who are not of CBSE and from other state*)
- h. Attested Copy of Caste/Tribe Certificate

**Documents to be attached with the Form (For B.S.W - II, III, IV, V & VI Semester student):**

- a. One copy of recent passport size
- b. Attested Copy of all the previous Marksheet
- c. Attested Copy of RGU Registration Card

**General Conditions**

1. Incomplete application forms will be rejected.
2. Xerox copy of the Certificates must be attached with this application form.
3. For further reference or enquiry always quote the application number.

**Please Note:**

We expect our students to be well behaved, regular in their attendance and progress in studies. They have to be punctual to classes, disciplined and take their tests, examinations, project work and practical seriously. Students who fail in their college tests or absent themselves deliberately will not be sent up for the University examinations. 75% attendance is a must.

**Undertaking by the Applicants:**

1. I understand that association with any unlawful organization is forbidden.
2. I promise to abide by the rules and regulations of the college. If I fail to comply with any of these norms, disciplinary action may be taken against me.
3. I will be regular for classes and if I fail to attain a minimum of 75% of attendance, I agree that Security Fee as laid down in the Prospectus can be levied on me.
4. I will take studies and every examination (Internal Test) seriously, failing which, I may not be send for university examinations.
5. I promise that my behaviour will be exemplary as befitting a Bosconian.
6. I understand that all forms of drugs (tobacco, tiranga, chewing pan, smoking, alcohol, etc.) are forbidden in the campus. If found indulging in any of these, you may take disciplinary action against me.
7. I will avoid the use of mobile phones in the academic area of the college and if I am caught using by any of the staff member, it may be confiscated for good.
8. If I fail in the 1<sup>st</sup> semester Examinations I understand that I won't be given Re-Admission in Don Bosco College whatsoever.
9. I promise to be neat and tidy in my hairstyle and dressing and come with uniform on the days specified. I understand that the rule is "no uniform no attendance".
10. I will abide by the rules and regulations laid down in the prospectus and handbook of the College.
11. I understand that the College Governing Body reserves the right to revise the College fees annually as per the circumstances and I promise to abide by the decision of the College Authority.

Date:.....

Signature of the Applicant .....

**Undertaking by Parent or Guardian:**

In the event of the above applicant, my son/daughter/ward, being admitted to the college, I undertake to pay regularly all his/her dues to the college till the completion of his/her course of studies. I also undertake to be responsible for his/her conduct, progress and attendance. Any disciplinary action deemed necessary, by the college authorities, is acceptable to me without contesting. In any circumstance I would not misbehave physically/verbally towards the authority and staff (teaching or non-teaching) of the college in support of my son/ward/daughter and if I do so my son/daughter/ward can be dismissed or denied re-admission.

Date: .....

Signature of the Parent/Guardian: .....

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**INFORMATION ON E-COPY OF APPLICATION FORM**

This is E-Copy of the original Application Form made available to you in PDF format for your convenience. You can take a print out in legal size, fill in all the fields and submit it in the College Office Counter. You need to pay Rs. 500/- at the counter and collect the original Prospectus when you submit the form. You will be given the date of interview when you submit the application form.

**DON BOSCO COLLEGE, JOLLANG-ITANAGAR**  
**NEW ADMISSION NOTICE: 3<sup>rd</sup> May 2019**

1. **Issue of Forms** for the New Admission to BA/BCom/BSW 1st Semester will commence **from 8th May 2019 @ Rs. 500/-**. Only limited forms will be issued on a first come, first served basis. Form issuing may be over within 2 weeks.
2. Eligibility norms – **aggregate of 50% minimum for Arts, Commerce & BSW**
3. Forms will be issued, **on first preference, to students who have secured a minimum of 50%** in Class XII (Aggregate without counting Hindi, Geography and Physical Education).
4. **For BA** – if the subject combination in Class XII has HINDI, GEOGRAPHY and PHYSICAL EDUCATION, they should be excluded in the calculation of Percentage. Hence without them, the minimum % should be 50% .
5. Students from Science Streams or Commerce switching over to Arts should have minimum of 50% aggregate.
6. A student of Science/ARTS wanting to do Commerce must have Mathematics or Economics as one of the elective papers in Class XII.
7. **For B.Com** – the Commerce papers proper of Cl. XII should give **minimum of 50%**.
8. Its compulsory to pass for English in Class XII. Failed students of English are not eligible to apply for registration to RGU.
9. **Submission** of duly filled-in forms **from 8th May 2019**
10. Duly filled-in application forms are to be returned to the office on the date specified on the Form.
11. **Interview from 18th May 2019** onwards.
12. **Internet Printout of Class XII mark sheet** should be submitted to the counter at the time of taking Application Form, along with **mobile number** written on the mark sheet.
13. Admission is granted strictly on merit and subject to availability.
14. **Scrutiny of application** will be done after the submission of forms. The selected students will be called for **Personal Interview along with parent/guardian**. The Dates of the interview will be notified on the Notice Board. Failure to report for Interview on the date specified with parents/guardian will render the candidate not eligible for admission. **Admission for New Students will not be done without the accompaniment of Parents/Guardians.**
15. The Names of Students who may need to appear for the Qualifying Test will also be notified on the NOTICE BOARD. The date of the test will be notified along with it. After that the names of the Qualified Students will be put on the Notice Board. The failure to attend the Qualifying Test will automatically lead to the cancellation of the application.
16. Against vacancies, Admissions will be opened to students who have secured less than 50% but above 40% in the Class XII examination. Dates for taking application form, submission and Qualifying Test will be notified later.
17. Those students with Gap in Studies should furnish Gap Certificate.
18. Those with tattoos and unkempt hairdo need not apply. (Hair colour should be black and boys should have trimmed hair)
19. **No Failed Students from Other Colleges under RGU will be accepted in the college.**

**NB:- Introduction of Bachelor in Mass Communication (BMC): Application was submitted to RGU. We are waiting for the Approval from RGU to begin the course in the academic year 2019-20.**